

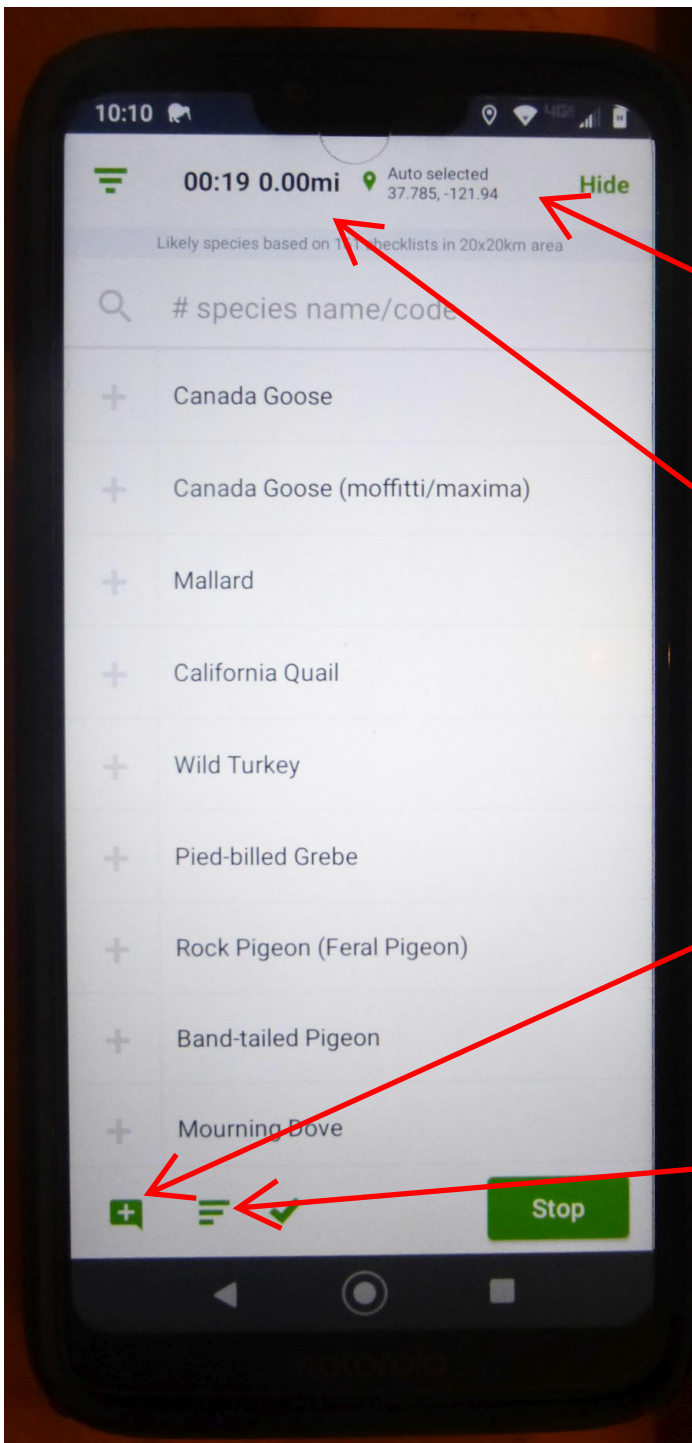
1. Open eBird app, set preferences, start checklist

Download Packs (i.e., species list for your area)
eBird recommends the species list based on your location
Settings (units of measurement; bird names formal or common)
Account (the eBird account linked to this app)

Location Access must be On to record your track.

Start the checklist when you're ready to begin birding.

2. First checklist screen



App determines your position using GPS (no cell phone service needed for this).

Tap here to change your location: Please use the nearest hotspot if it is within 5 miles and the habitat is similar to where you are birding. *See Slide #3.*

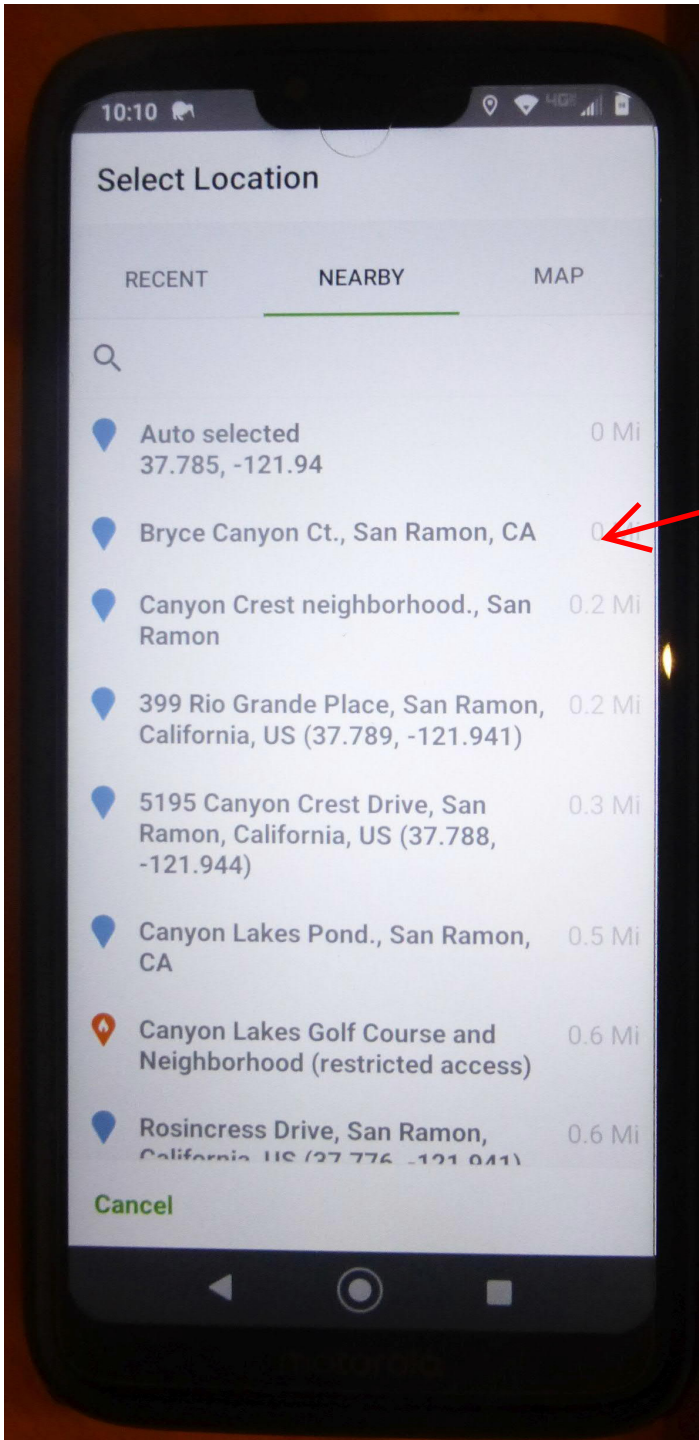
Elapsed time and mileage are recorded here if Record Track is on.

Enter Comments.

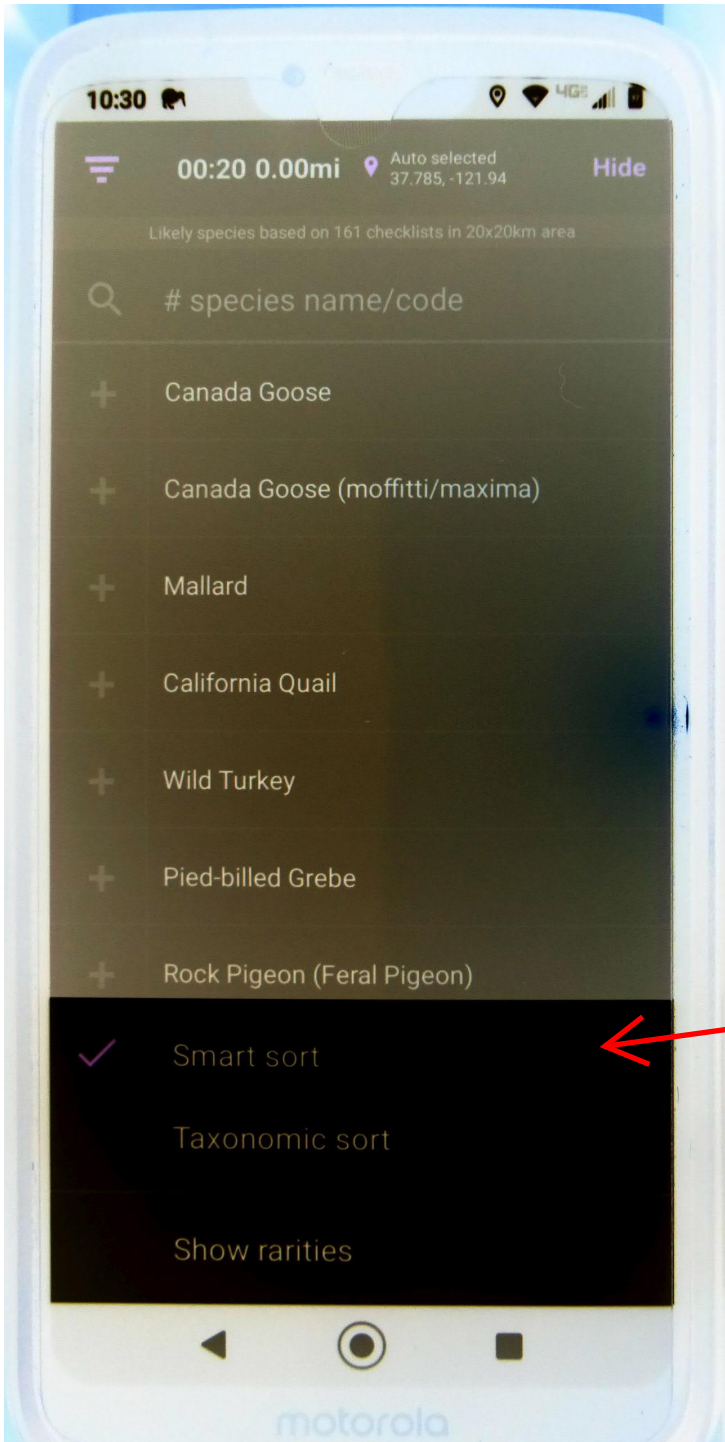
Comments are important. A brief route description and weather conditions are useful to you as field notes and to any researchers using your data. It's easier to do this on your computer after you submit the checklist, rather than on your phone.

Choose checklist order; suggest Smart Sort (most common species for your area).
See Slide #4.

3. Select your location



Select your location from nearby locations, both personal locations (blue) and hotspots (red). Usually you should use the nearest hotspot. (The rule of thumb is to use the nearest hotspot--rather than a personal location--if you are birding within 5 miles of the hotspot and the habitat is similar.)



4. Choose your checklist order

(I reversed the slide color so the bottom of the screen is more legible.)

Choose checklist order; suggest using Smart Sort (which shows the most common species for your area in taxonomic order).

The other choices are

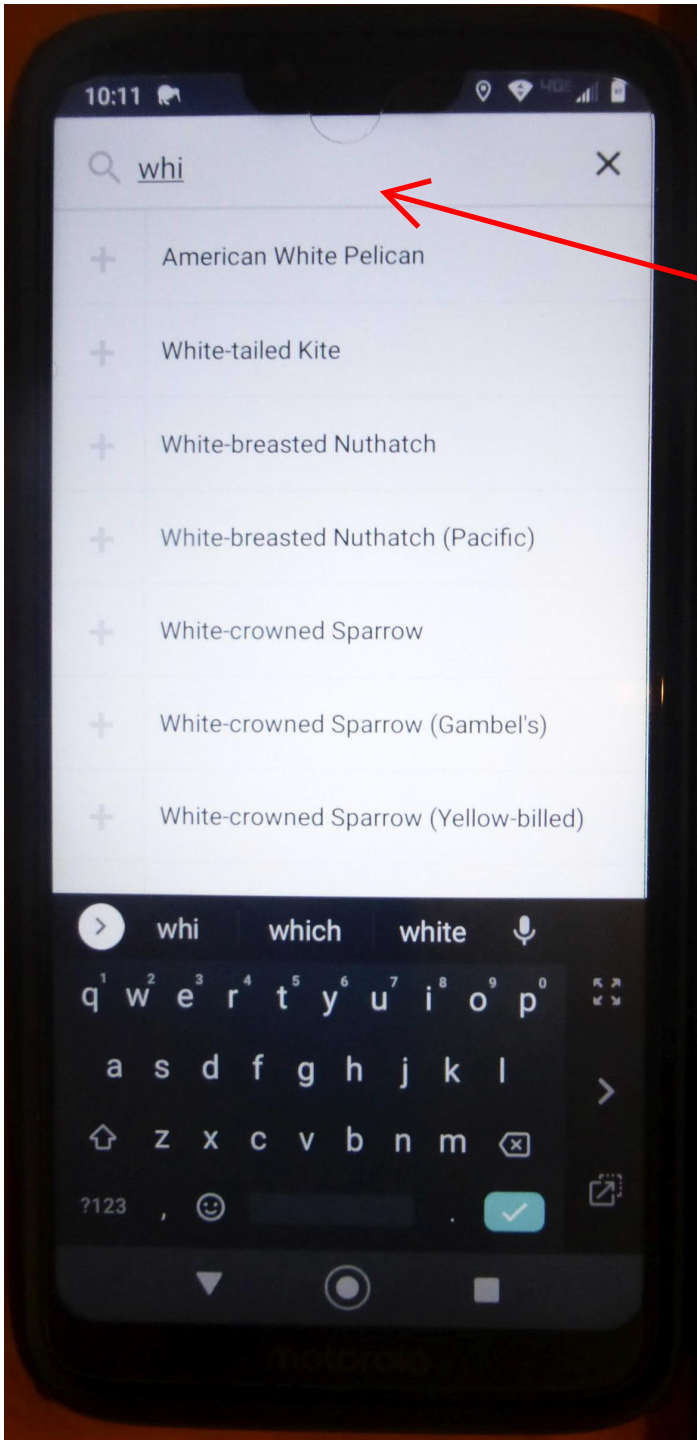
- "Taxonomic sort," which shows the entire species list for your area without regard to frequency of occurrence, or

- "Show rarities," which adds unusual species to the list.

5. Enter species

To find a species in the checklist you can

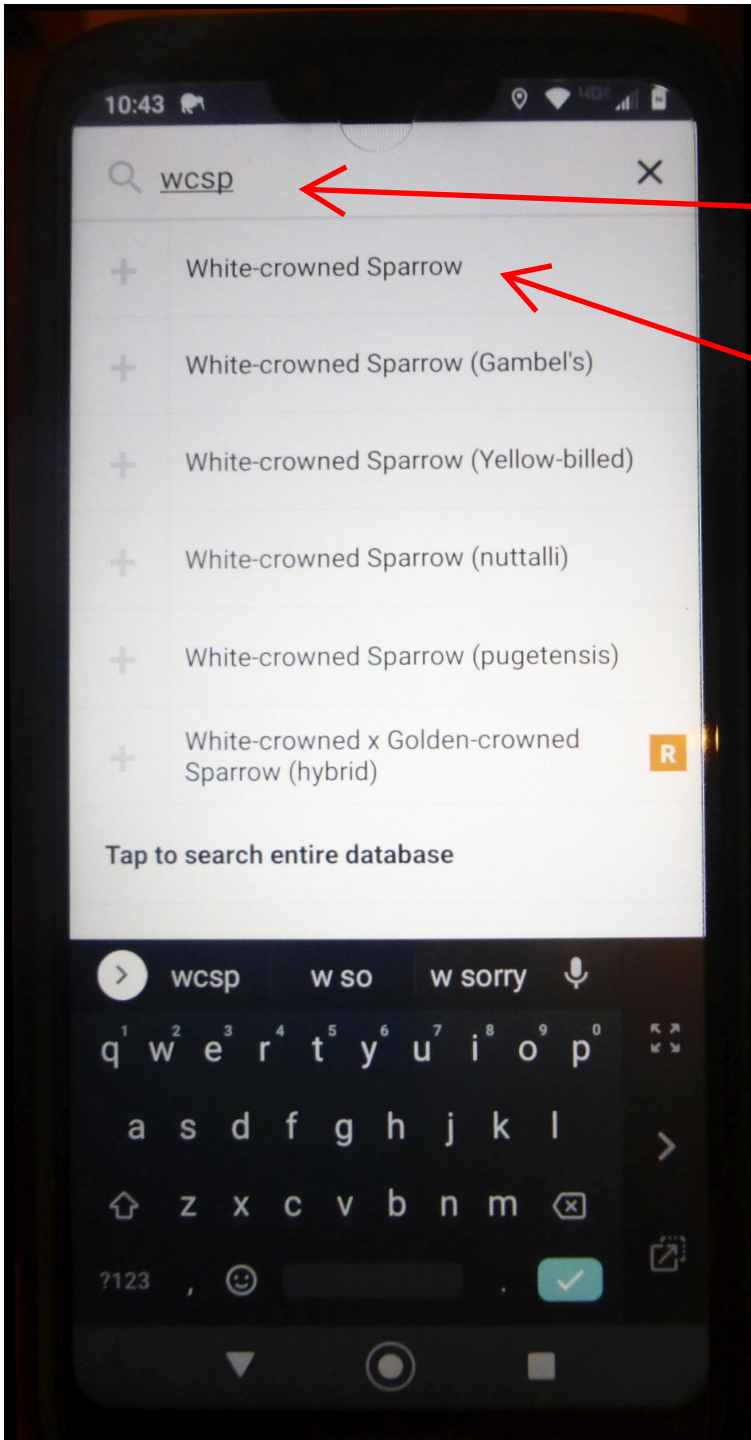
- scroll down in taxonomic order;
- enter any part of the common name to find a list (Note that hyphens are part of the common name: "white-crowned," not "whitecrowned."); or
- enter the 4-letter alpha code.



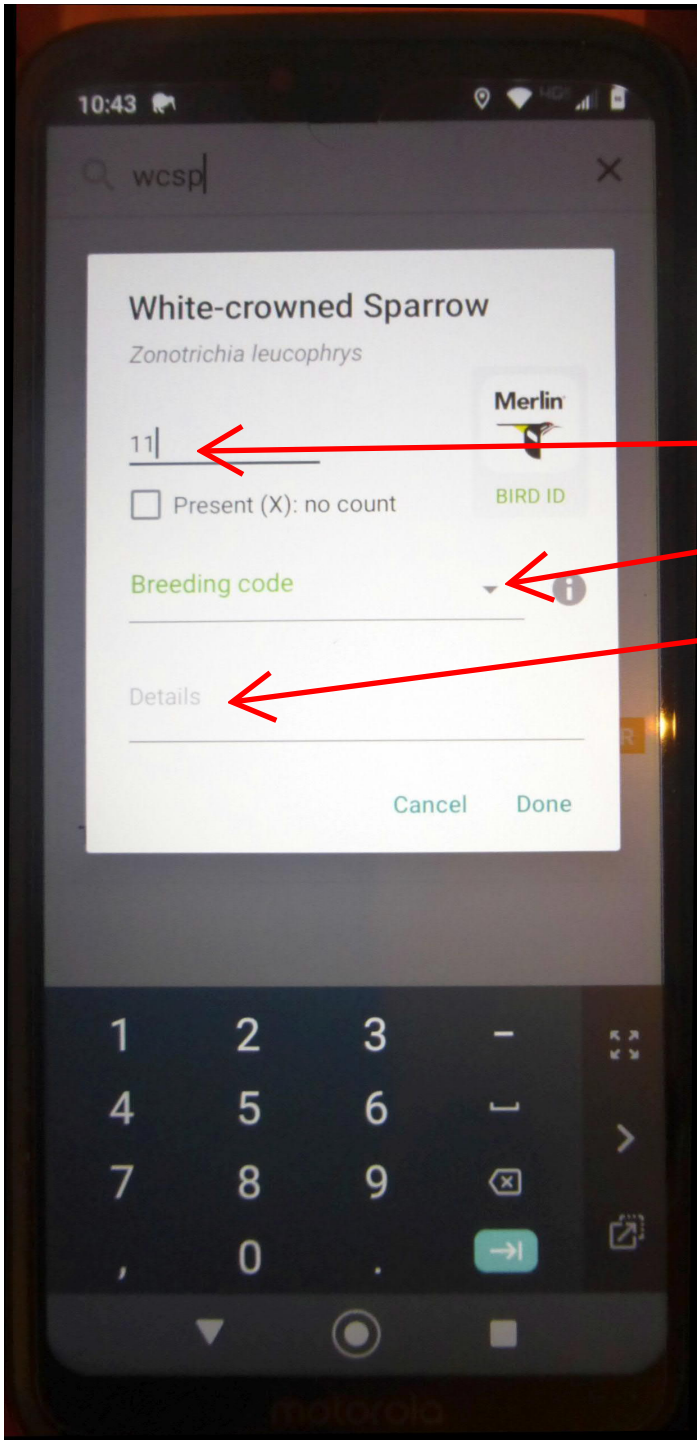
6. Enter the number observed

Here we've entered the alpha code: "wcsp" for White-crowned Sparrow

To add numbers, you can tap on the "+" sign to add by ones or tap on the species name to open a window (See Slide #7) for more choices.

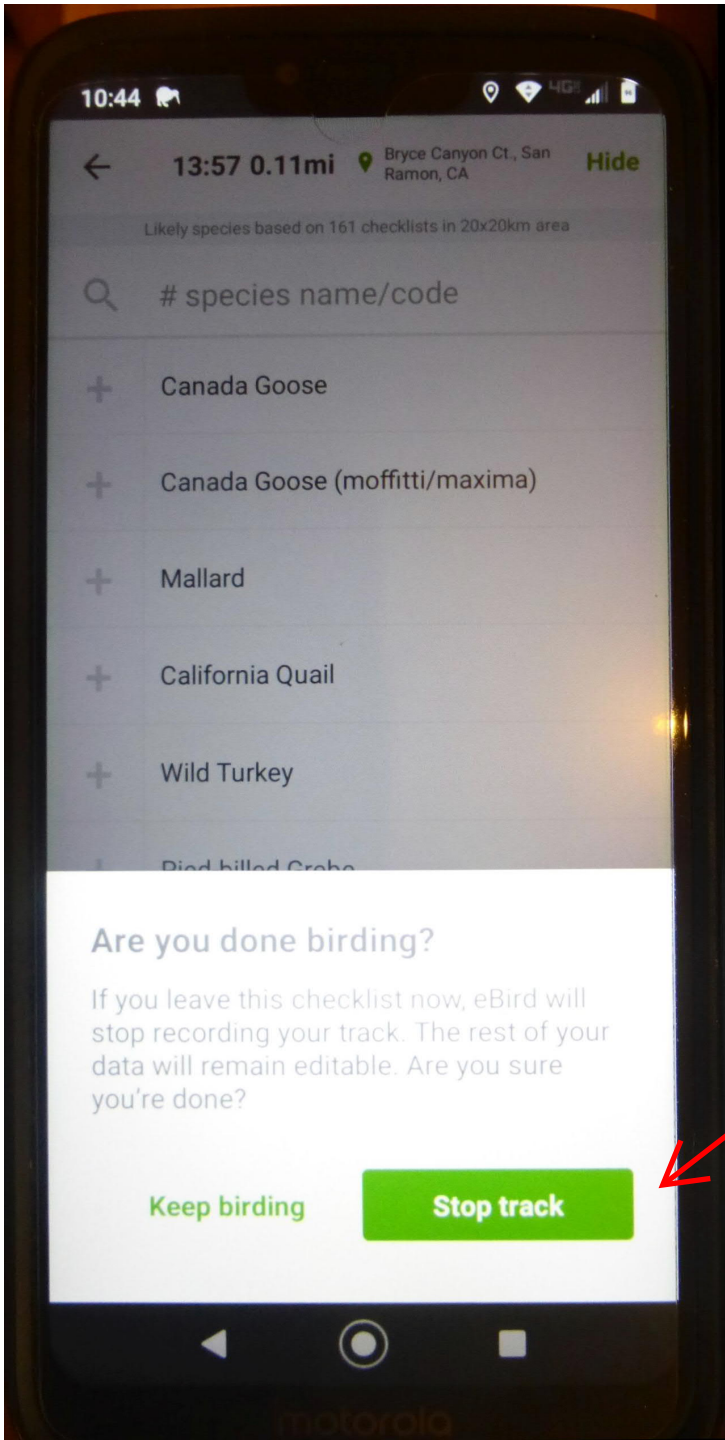


7. Detailed species entry window



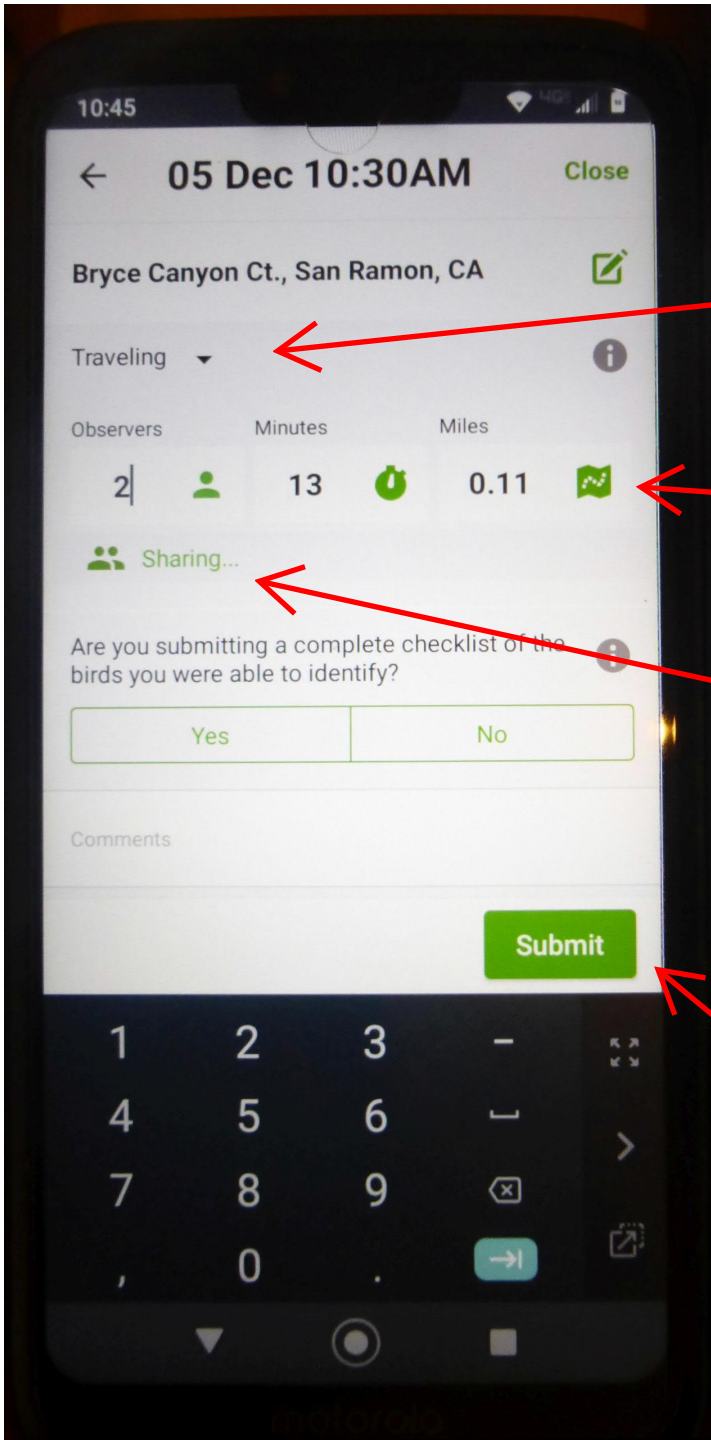
Here you can enter your count,
the breeding code (use the pull-down
menu),
and any details.

8. Finished birding



When you're finished birding here, hit Stop Track to go to the Review screen.

9. Review and submit checklist . . . or not



Use "Traveling" unless you stayed within 100 ft. of your starting point the entire time.

If you edit the track, eBird will adjust both your time and distance.

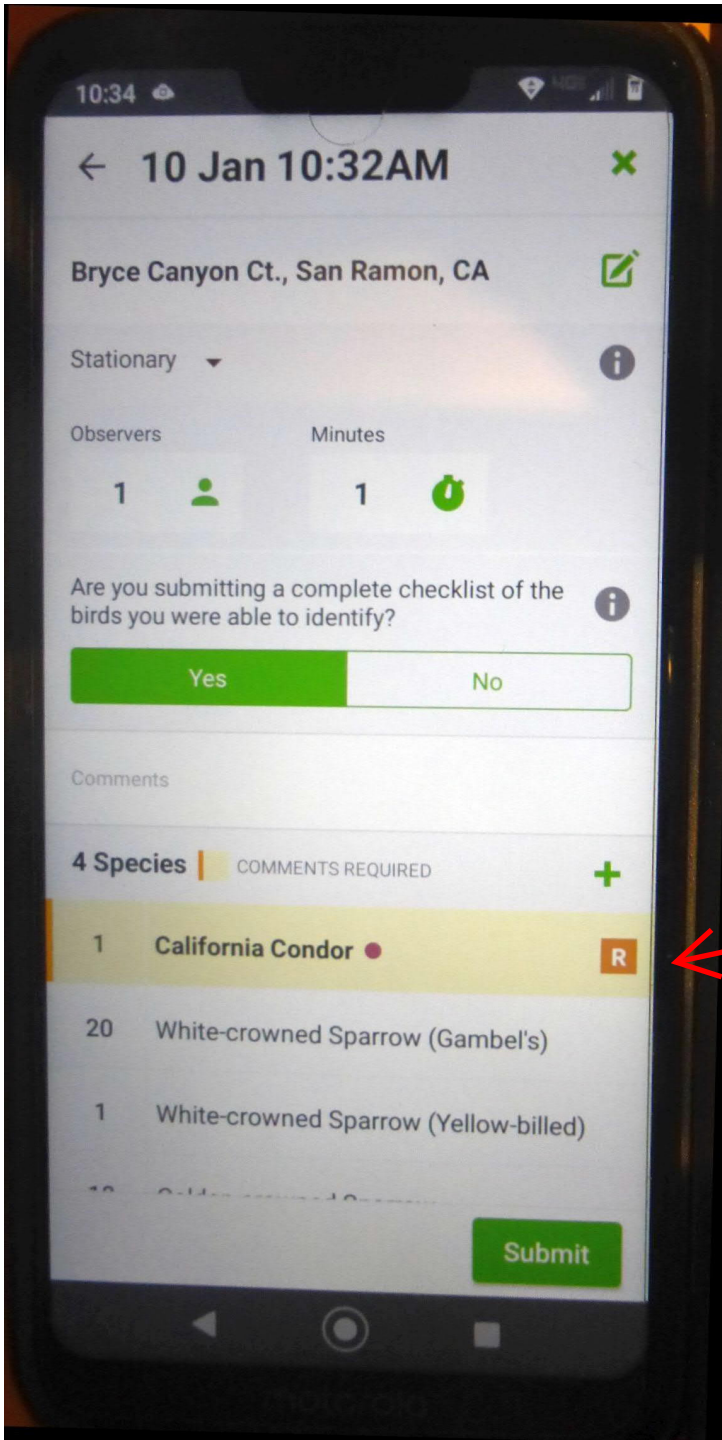
Sharing: Once the "sharer" accepts your Shared checklist, any changes you make subsequently will not show on their checklist.

Once you Submit your checklist, you can only Share it from your computer, not from the phone app.

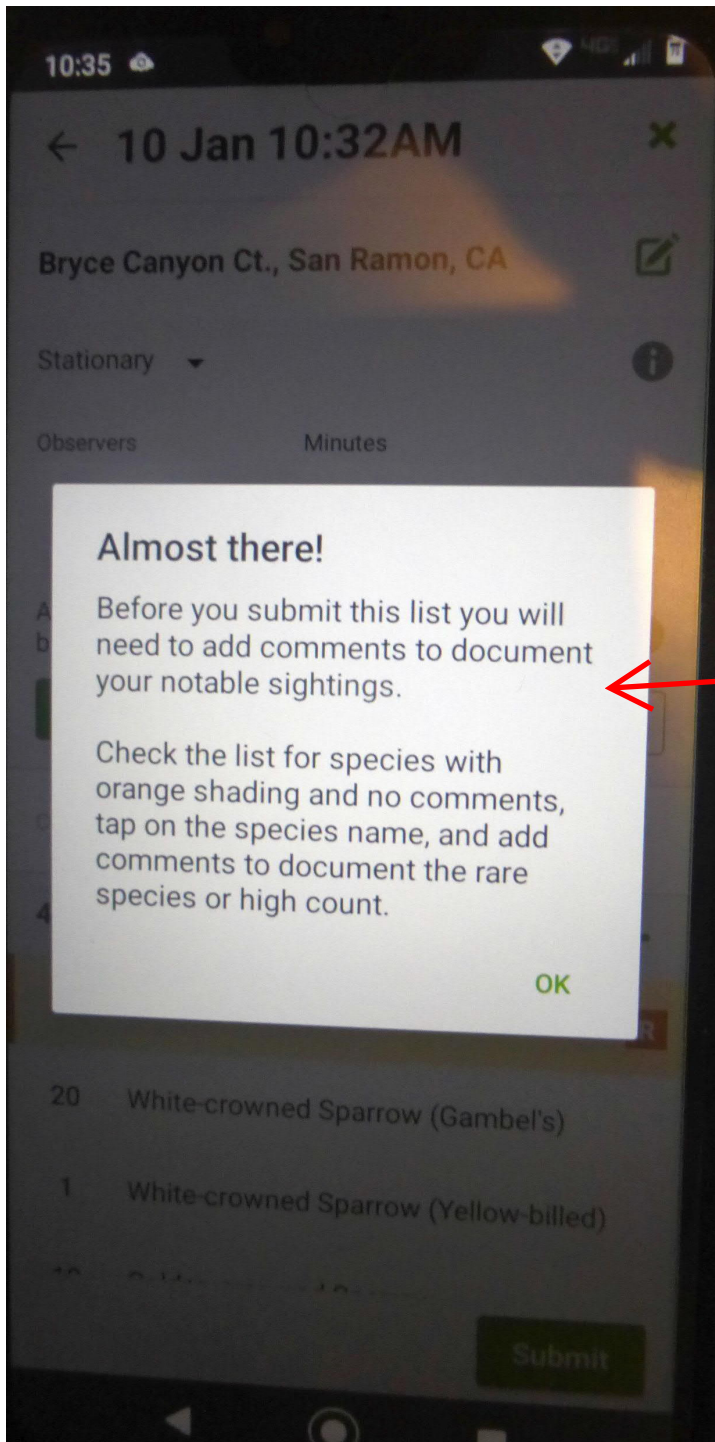
When you're satisfied with your data, hit Submit. Don't worry; you can edit every facet of your checklist either on your computer or on your phone after you submit it.

If you don't wish to submit it now, you can close it (see the Close button in the upper right corner of the screen), and it will remain on your phone as Not Submitted.

10. Rare bird sighting filter



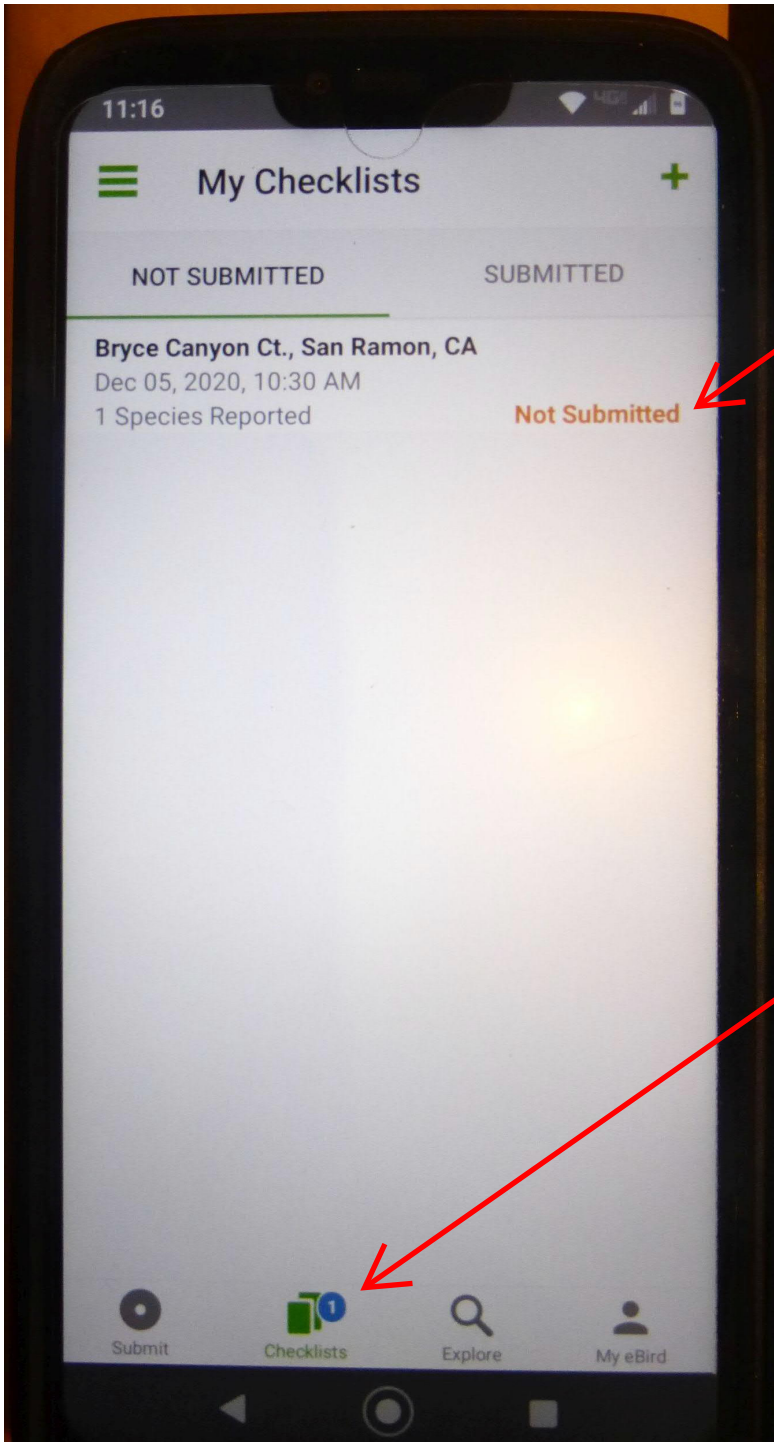
If you try to submit your checklist when you get a rare bird alert, you'll get the message on the following (#11) slide.



11. Add comments about your rarity and then submit your checklist

Follow the instructions and then submit your checklist.

It's difficult to write detailed descriptions on your phone. It may be easier to simply add a placeholder comment in the comment field (e.g., "comment") and then write the detailed description--and add photos and sound files if you have them--on your computer at home.



**12. Checklists on your phone:
Submitted and Not Submitted**

Here's our checklist. We have not yet submitted it.

Press here to see the checklists you created on your phone app.
From the tabs at the top choose which checklists you wish to view: "Not Submitted" or "Submitted"